



UNITY FOODS LIMITED  
— food for life! —

UNITY FOODS LIMITED

UNITY TOWER,  
Plot # 8 C, Block-6, P.E.C.H.S,  
Karachi 75400, Pakistan  
Phone : +92 21 34373605 - 7  
Fax : +92 21 34373608  
Email : info@unityfoods.pk  
Website : www.unityfoods.pk

March 11, 2019

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi.

Dear Sir,

**Notice of Extraordinary General Meeting for the Election of Directors**

Please find enclosed herewith a copy of the Notice of the Extraordinary General Meeting of Unity Foods Limited for the Election of Directors to be held on Monday, April 01, 2019 at 10 a.m. at Regent Plaza Hotel and Convention Centre, Main Shahreh-e-Faisal, Karachi for your information and Record.

Kindly acknowledge the receipt.

Yours truly,

Syed Muhammad Tariq Nabeel Jafri  
Company Secretary



CC:

The Executive Director  
Corporate Supervision Department  
Securities and Exchange Commission of Pakistan  
Blue Area, Islamabad

The Head of Operations  
Central Depository Company of Pakistan Limited  
CDC House, 99-B, S.M.C.H.S, Main  
Shahreh-e-Faisal, Karachi

The Joint Registrar  
Company Registration Office  
Securities and Exchange Commission of Pakistan  
4th Floor, State Life Building No. 02  
Wallace Road, Off. I. I. Chundrigar Road  
Karachi

Encl a.a



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## NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given to all the members of **UNITY FOODS LIMITED** that an Extraordinary General Meeting of the Company will be held on **Monday, April 01, 2019** at **10:00 a.m.** at **Regent Plaza Hotel and Convention Centre, Main Shahreh-e-Faisal, Karachi** to transact the following business:

### **ORDINARY BUSINESS:**

1. To elect Seven (7) Directors of the Company as fixed by the Board of Directors in the Board Resolution dated **February 23, 2019** in accordance with Section 159 of the Companies Act, 2017, for a period of three (3) years commencing from **April 01, 2019**.

The retiring Directors are:

- **MR. ABDUL MAJEED GHAZIANI**
- **MR. SAFDAR SAJJAD**
- **MR. MUHAMMAD FARRUKH**
- **MR. ABDUL HAFEEZ**
- **MR. MUNEER S. GODIL**
- **MR. AMIR SHEHZAD**
- **MR. SHEIKH ALI BAAKZA**

Any member who seeks to contest the election to the office of director shall, whether he is a retiring director or otherwise, file with the company, not later than fourteen (14) days before the date of the meeting at which elections are to be held, a notice of his intention to offer himself for election as a director in terms of section 159 of the Companies Act, 2017, together with his consent on Form-28.

2. Any other business with the permission of the Chair.

**Dated : March 11, 2019**

**Place : Karachi**

  
**SYED MUHAMMAD TARIQ NABEEL JAFRI**

Company Secretary



### **NOTES:**

- i) The Share Transfer Books of the Company shall remain closed from **March 26, 2019** to **April 01, 2019** (both days inclusive) for determining the entitlement of shareholders for attending the Extraordinary General Meeting.
- ii) Physical Transfers received by the Company at the close of business on **March 25, 2019** will be treated as being in time for the purpose of attending the meeting.



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- iii) Members entitled to attend and vote at the Extraordinary General Meeting may appoint a proxy to attend, speak and vote on him /her behalf. The proxy need not to be a member of the Company.
- iv) Forms of proxy to be valid must be properly filled in/ executed and received by the company not later than forty eight hours before the commencement of the meeting.
- v) Shareholders who have deposited their shares into the Central Depository Company of Pakistan Limited will further have to follow the guidelines as laid down in Circular 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan. Such shareholders must bring their original Computerized National Identity Card (CNIC) or Original Passport at the time of attending the meeting. If proxies are granted by such shareholders the same must be accompanied with attested copies of the CNIC or the Passport of the beneficial owners. Additionally, (i) the proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form; (ii) attested copies of CNIC or the passport of the proxy shall be furnished with the proxy form; and (iii) the proxy shall produce his / her original CNIC or original passport at the time of the meeting.
- vi) In case of a corporate entity, the Board of Directors' resolution / power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting. If proxies are granted by such corporate shareholders the same must be accompanied with the Board of Directors' resolution / power of attorney with specimen signatures.
- vii) Members are requested to immediately notify any change in their addresses to the Company's registrar and share transfer agent.
- viii) Pursuant to SECP Circular No 10 of 2014 dated May 21, 2014, if Company receives consent from members holding an aggregate 10% or more shareholding residing in a different geographical location to participate in the meeting through video conference at least 5 days prior to the date of Extraordinary General Meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city. To avail this facility please provide the following information to the Share Registrar Office of the Company i.e. F.D. Share Registrar Services (SMC-Pvt.) Limited Office No. 1705, 17<sup>th</sup> Floor, Saima Trade Tower-A, I. I. Chundrigar Road, Karachi.
- ix)



I/We, of being a member of -Unity Foods Limited, holder of Ordinary Share(s) as per Register Folio No. \_\_\_\_\_ hereby opt for video conference facility at (Please insert name of the City)

\_\_\_\_\_  
Signature of member